

KEREMEOS IRRIGATION DISTRICT

MINUTES OF TRUSTEES REGULAR MEETING MARCH 29, 2023, AT 7:00 P.M. at the District Office

IN ATTENDANCE: Chair, Roger Mayer, Trustees, Ian Walters; Bill Sparkes, Tim Cottrill, and Aaron Beauchamp. Superintendent, Jo Cottrill, Consulting Manager Kevin Huey, and Financial Administrator, Cheryl Halla.
Absent from meeting: None.

1. The meeting was called to order at 7:05 P.M. by Chair, Roger Mayer.

2. ADOPTION OF MINUTES:

2.1 The minutes from the meeting of February 22nd, 2023, were adopted as printed on motion of Bill Sparkes, seconded by Ian Walters.

Carried.

3. BUSINESS ARISING FROM MINUTES & UNFINISHED BUSINESS:

3.1 **Proposed New Well - Engineering:** Nothing further to report.

3.2 **GARP Study:** The final GARP report was circulated to Trustees. Discussion on the report included the feasibility of doing a cost analysis of the Red Bridge site. A meeting with Judi Eckert from IHA is scheduled for Tuesday, May 16th, 2023, to do the annual review and to discuss the report. It was moved by Aaron Beauchamp, seconded by Ian Walters to adopt the report, and proceed with the secondary GARP study of the East wells as recommended in the report.

Carried.

3.3 **Right of Way, Lot 20 Plan 301:** Roger will try to speak with the homeowners before the irrigation turn April 15th.

3.4 **Groundwater License Application:** Nothing further to report.

3.5 **East Unit Upgrade Project:** Jo reported that the air valves are installed now; startup of the VFD is scheduled; the Air Conditioning Unit has been installed is operational.

3.6 **Properties in Tax Sale Position:** Nothing further to report.

3.7 **2023 Budget –** The proposed budget as per the last meeting was circulated to Trustees. It was proposed that a 6.7% increase across the board is required. Noting that the infrastructure renewal fee remains at \$95 per property with a domestic connection. Moved by Aaron Beauchamp to adopt the budget as proposed above. Motion seconded by Bill Sparkes.

Carried.

4. **PETITIONS & DELEGATIONS:** None

5. **CORRESPONDENCE:** None brought forward.

6. REPORTS:

6.1 **Accounts for Approval:** Moved by Ian Walters, seconded by Tim Cottrill, that the accounts are adopted as presented:

Total Operating:	44,284.45
Total Capital (Wine Capital)	6,809.25 (East: AC Feed & Transformer)
Payroll for February 2023	21,835.83

Carried.

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REPORTS Cont'd:

6.2 Super's Report on Operations: (see report for full details) Jo Cottrill reported that notices to high risk facilities have been sent out, advising of our Cross Connection program, and requesting appointments be made for an inspection. The 30 HP pump for Red Bridge is not arriving until April 30th, so the customers affected will be notified of a late irrigation season start. Precision Pumps is on site to perform the rehabilitation of East #1. There was an emergency dig at 6th & 4th.

6.3 Water Advisory Committee Meeting Update: A summary of the WAC meeting held on March 14th, 2023, was made. Items on the agenda included the GARP report; the KID Cross Connection Program; the possibility of the Village installing a new Sani-Dump, with usage paid with a credit card, however it was noted that the water used for this cannot be considered potable. The Communities grant funding to be received by the Village in the amount 1.4M was discussed. The KID has asked for a contribution for the electrical upgrade of the West Unit and the new well. The Village will be forming a committee to establish priority areas to spend the 1.4 M on.

7. BYLAWS:

7.1 2023 Tax Bylaw No. 351: First reading of the 2023 Taxation Bylaw No. 351 was held, which incorporates a 6.7% increase across the board, except for the Infrastructure Renewal Tax in Clause 1 (g) which remains at \$95.00. Moved by Aaron Beauchamp, seconded by Bill Sparkes that Bylaw No. 351 be adopted as read.

Carried.

The second and Final Reading of the 2023 Taxation Bylaw No. 351 was made. Moved by Tim Cottrill, seconded by Ian Walters that Bylaw No. 351 be adopted as read.

Carried.

7.2 2023 Toll Bylaw No. 352: First reading of the 2023 Toll Bylaw No. 352 was held, which incorporates a 6.7% increase across the board, except for the Infrastructure Renewal toll no. 29 which remains at \$95.00. Moved by Aaron Beauchamp, seconded by Tim Cottrill that Bylaw No. 352 be adopted as read.

Carried.

The Second and Final Reading of the 2023 Toll Bylaw No. 352 was made. Moved by Tim Cottrill, seconded by Bill Sparkes, that Bylaw No. 351 be adopted as read.

Carried.

8. RESOLUTIONS: None.

9. NEW BUSINESS:**9.1 Village Request to Verify water supply for an application of exclusion from the ALC.**

Chair Roger Mayer recused himself from the remainder of the meeting, as he is acting as agent for one of the properties. Discussion was made regarding the peak demand in the district during the summer and that our system at times runs at full capacity; noting that until a new well is drilled this will not change. As the removal of the lands from the ALC is for residential development, it was moved by Aaron Beauchamp, seconded by Tim Cottrill that in order to determine if the existing water allotments of 4.90 ac Grade A, and 1.00ac Grade A would be adequate to supply a residential development, the applicants will be required to cover the cost of an engineering assessment to determine this. Once the assessment from the engineer is received, the Board will then be able to respond to the Village to the ALC's question of supply.

Carried.

10. NEXT MEETING DATES:

10.1 Annual General Meeting Wed. May 3rd, 2023 & **Board Meeting to follow.**

11. ADJOURNMENT: The regular meeting was adjourned at 9:15 PM on motion of Ian Walters.

Keremeos Irrigation District ACCOUNTS FOR APPROVAL - March 29, 2023:**February 24, 2023, Cheques Issued:**

A.C.E. Courier	46.54
Cheryl Halla (55 hrs. 02/15 to 02/28/23)	2,367.75 (audit completion)
Keremeos Home Building Supplies	90.64
Receiver General (KID %)	1,728.00

March 8, 2023 – Cheques Issued:

B & L Machine Shop Ltd.	268.80
Kimco Controls Ltd.	14,700.00 (Mitsubishi System East)

March 8, 2023 - Online payments:

Fortis BC Gas	283.79
Fortis BC	192.31
Fortis BC	92.99
Telus Mobility	383.54
Telus	44.80 (Internet at Office)
Telus	44.80 (Internet at Kiosk) to be canc.
Telus	84.23 (Office phone / fax)

March 21, 2023 – Online Payment:

Collabria Mastercard	4,390.91
(Tools/ Safety Equip./ Tablet/ Case/ Staples/ Quickbooks/ Postage/ GMC Ins.)	

March 28, 2023 - Cheques Issued:

A.C.E. Courier Services	197.01
Andrew Sheret Ltd.	6,962.64
Caro Analytical Services	237.30
Cheryl Halla (03/16/23 to 03/31/23 / 35 hrs.)	1,506.75
China Creek Internet	11.20
Fas Gas	582.21
Fortis BC	134.32
Growers Supply	193.33
K.R. Huey	1,224.00 (Jan/ Feb / March)
Keremeos Home Building Supplies	145.54
Keremeos Redi-Mix	1,069.60 (Red Bridge)
Napa Auto Parts	266.45
Omland Heal LLP	7,035.00 (Audit fee / progress pmt)
Total Operating:	44,284.45
Capital / Renewal Projects: Wine Capital Electric	6,809.25 (East: AC Feed & Transformer)
Payroll for FEBRUARY 2023	21,835.83