

KEREMEOS IRRIGATION DISTRICT

MINUTES OF TRUSTEES REGULAR MEETING HELD JANUARY 09, 2019 at 7:00 P.M. at the District Office.

IN ATTENDANCE: Chair, Roger Mayer, Trustees, Bill Sparkes & Aaron Beauchamp and Tim Cottrill; Superintendent, Jo Cottrill and Financial Administrator, Cheryl Halla. Absent from meeting: Trustee, Ian Walters and Management Consultant, Kevin Huey.

The meeting was called to order by the Chair at 7:03 P.M.

MINUTES:

The minutes from the regular meeting of December 7, 2018 were adopted on motion of Bill Sparkes, seconded by Aaron Beauchamp.

Carried.

BUSINESS ARISING FROM MINUTES:

1. **Water Project: (7th Ave. & Sparkes Drive upgrades)** A walk- through to determine project deficiencies is scheduled for January 28, 2019 with V of K, KID, Kevin and T.R.U.E. Final costs for engineering, contingency and completion of deficiencies to be determined.
2. **Canada Summer Student Program –** Following discussion during budget planning below, it was agreed that due to lack of available funding, not to proceed with an application this year.
3. **Budget 2019:** Trustees reviewed the proposed budget item by item, including the well rehabilitation of #6 East, and other potential upgrades such as soft starts, and installing a VFD on #5 East. Capital upgrades will be finalized at the next meeting, when the budget is reviewed again. Noted that there could be a potential minimum 3.03% to 3.8% increase in taxes & tolls. Following a discussion on wages, moved by Bill Sparkes, seconded by Tim Cottrill, that both Jo Cottrill and Brad Williams receive an increase of 2.3%, retroactive to January 1st, 2019.

Carried.

4. **2019 Water Restriction Review:** Jo Cottrill relayed issues with the current resolution for District watering restrictions, specifically the clause that allows properties 2.0 acres or more, in the ALR to be exempt from restrictions. Possible solutions were discussed; staff to conduct a survey on what restrictions other Districts / Municipalities have in place, prior to any changes.

ACCOUNTS FOR APPROVAL: (see separate listing)

Moved by Aaron Beauchamp, seconded by Bill Sparkes, to accept the accounts as presented.

Total Operating:	22,734.82
Total Capital:	.00
Payroll for December 2018	10,144.75

Carried.

SUBDIVISIONS: None to report.

SUPER’S REPORT: (see written report for full details)

Pumphouses - The new transformer and breaker has been installed at Red Bridge. A new heater is required for the West pumphouse; awaiting pricing from Bett’s Electric.

Main St./ Sparkes Ave. Project - Reported above.

WorkSafe BC: Dennis McMullen Consulting is scheduling a hazard assessment for March, followed by the development of a confined space program for the District.

Watermain Leak – On December 8th, 2018, a leak on 7th St. was responded to by Brad Williams; the leak was caused by improper compaction from a prior repair. Costs of the repair to be billed to the Village.

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UPDATE OF V OF K / KID COMMITTEE MEETINGS: The next Water Advisory Committee meeting is scheduled for April 2, 2019.

NEW BUSINESS: None brought forward.

NEXT MEETING DATE: The next regular Board meeting was scheduled for Wednesday, February 13th, 2019.

ADJOURNMENT: The regular meeting was adjourned at 9:00 P.M. on motion of Aaron Beauchamp.

_____ Roger Mayer, Chair

_____ Cheryl Halla, Admin.

Keremeos Irrigation District

ACCOUNTS FOR APPROVAL - MEETING HELD on JANUARY 09, 2019:

DECEMBER, 2018

Trustee Remuneration	7,665.00
Receiver General (KID %)	301.69
A.C.E. Courier Services	134.57
Andrew Sheret Ltd.	522.76
Caro Analytical Services	216.83
Cheryl Halla (12/01 – 12/14/18)	1,103.81
Fas Gas Oil Ltd.	258.50
Fortis BC Inc.	2,984.08
Fortis BC Gas	131.17
Jo Cottrill	542.76 (WAC Meeting/ Xmas Lunch.)
Kaleden Irrigation District	595.77 (50% WSA Conference KH/CH)
Princeton Fire & Safety	176.40
Cash	400.00 (Staff Xmas Gift 4x100)
A.C.E. Courier Services	24.00
Cheryl Halla (12/15 – 12/28/18)	951.56
Fortis BC Inc.	417.61
Fortis BC Gas	153.07
K.R. Huey	466.00 (December 2019)
Keremeos Home Building Centre	15.74
Telus	351.52
Telus Mobility	173.60
Village of Keremeos	75.00 (50% Toilet Rebate Program)

JANUARY 2019

Receiver General (KID %)	291.64
A.C.E. Courier Services	24.00
Caro Analytical Services	130.10
Petty Cash	61.59 (Misc. cash exp. To 12/31/18)
Cheryl Halla (01/02 to 01/11/19)	1,218.00
China Creek Internet	302.07 (Jan. 01-06/30/19)
Fas Gas Oil Ltd.	152.98
Fortis BC Inc.	2,443.00
Medical Services Plan of BC	225.00 (Jo Jan.01 – 06/30/19)
Medical Services Plan of BC	225.00 (Brad Jan 01 – 06/30/19)

Total Operating: 22,734.82

Capital / Renewal Projects

Total Capital/ Renewal: .00

Payroll for December 2018: 10,144.75